

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 9:30 a.m., Friday, August 25, 2017 in Conference Room A&B of the Health & Human Services Building at 221 W Seminary St, Richland Center, WI.

Members Present: Vern Demers, Ken Schneider, Marie Rakow, Bette Smart, Donna McGinley, Belinda Granger, Terry Wolkowski, Becky Hovde, Lane Delaney, Donald Seep, Donald Stirling,

Members Absent: Elling Jones

Others Present: Charlene Norberg, Quinn Hause, Roxanne Klubertanz-Gerber, Becky Dahl, Ingrid Kovars

The meeting was called to order by Board Chairperson, Vern Demers, at 9:30 am.

Approval Agenda and Posting: Motion by Ken Schnieder, second by Marie Rakow to approve the agenda and proper posting. Motion carried.

Welcome Teresa Wolkowski, - Representing Mental Health / AODA

Introductions were made.

Approval of Minutes: Motion by Bette Smart, second by Marie Rakow, to approve the minutes of the July 28, 2017 Meeting. Motion carried.

Citizen Comments:

None.

Regional Budget Report

Becky Dahl reported on the regional budget. The Baraboo expenses were higher than normal due to wages and additional I & A. Susan Blodgett is aware and has budgeted for this. Our budget appears to be in a deficit because of this however this will correct itself in the next month or so.

Requesting Support for Integration Grant Application, Baraboo Office Relocation to 2nd Floor West Square Building

The Baraboo office staff is currently very cramped and spread out through different locations due to lack of appropriate space. There is a goal to bring all staff into one location for better collaboration, continuity and confidentiality. This move will create the vision of being an integrated ADRC and Aging unit. The 2nd floor of the current building is large enough to house all staff. Sauk County has been very supportive of this move. Sauk County would like to see a commitment for state funding before paying for the design of the new office and is willing to spend additional capital improvement funding if ADRC integration funding does not cover all of the expenses. With help from David Albino, the Financial Manager at the Office of Resource Center Development, we now have an estimate of what we could expect to draw down in federal dollars and state GPR in the form of a grant. Based on the figures provided we feel confident the State will approve a large portion of the grant. Motion by Ken Schnieder, second by Donald Stirling that this board is in support of submitting an ADRC integration grant application for this move. Motion carried.

Board Education: Statewide Trends in Regional Models

Becky Dahl reported: There are 14 regional ADRCs in the state of Wisconsin and 28 single ADRCs and every county has an ADRC. The ADPAW Legislative/Advocacy Committee would like to learn more about a trend whereas a couple regional ADRCs have been splitting up. It is now in the state contract that if a regional ADRC is considering de-regionalizing they must discuss it with their Regional Quality Specialist first. There is a lot of consideration about regionalizing many other county services across the state so an opportunity to learn about regionalizing through ADRCs. In our region, there have been challenges in each office, but we have a strong commitment to work together as issues come up. By learning why a couple of ADRC regions maybe splitting off, we can become aware of what some of the common reasons are and prepare to work through any of these issues, should they arise in our region. The Office of Resource Center Development created a cost model based on many regional modes. The state has shared there just is not enough money for all ADRCs to be single county systems. It is important that even when we have tension we express our concerns, stay at the table and work through these things as a region. Our office managers feel very strongly about staying a region and that positive collaboration is invaluable. Motion by Ken Schneider second by Donald Seep to support staying in the regional model. Discussion on motion. The board discussed important for all the Office Managers/Directors to be present for this discussion. Susan Blodgett was absent. Motion by Lane Delaney, second by Becky Hovde to withdraw the previous motion. A roll call vote was taken.

Marie Rakow – no

Donald Seep – yes

Donald Stirling – yes

Lane Delaney - yes

Becky Hovde – yes

Betty n Smart – no

Donna Mc Ginley – yes

Belinda Granger – yes

Teresa Wolkowski – yes

Ken Schneider – yes

Motion carried.

Motion by Donald Seep, second by Ken Schneider to put this item on the agenda for the next month. Motion carried.

Update on Richland Center Office Furlough Days and HHS Organizational Chart

Furlough days were discussed. The county resolution stated that only crisis workers are allowed to stay on site. The current plan is that the office will be closed but the answering service will be on and all calls by contract will be answered by the end of the next business day. Roxanne Klubertanz-Gerber will flex her time just long enough to return calls on the answering machine. This will meet contract requirements. Looking into 2018 there are currently no proposed furlough days for Richland County Health and Human Services. As far as the organizational chart is concerned the general direction is now that the ADRC will go under the Regional Office. Richland Center Office will be moving forward with revised job descriptions for Information and Assistance Specialists to be officially at 40 hours and accruing benefits at 40 hours as well.

Regional Statewide Advocacy Actions:

There was recently a proposed bill to reduce the hours of Certified Nursing Assistant training from 120 hours (the state requirement) to 75 hours (the federal ruling) in Wisconsin. This bill was made in attempt to address the workforce crisis. This is not an acceptable way to address this issue. It has been shown when CNAs receive more training better satisfaction of job, less

injury for staff, and higher quality of care. Some very serious mistakes can be made when not enough training is provided. **Motion by Marie Rakow, second by Lane Delaney to sign a letter to legislators that we do not support this bill. Motion Carried.**

Summarize Regional Updates – Office Managers:

RC: The Elder Benefit Specialist and Transportation Secretary attended an outreach event at McDonalds. The ADRC will have a joint booth with Economic Support at the Richland County Fair. The transportation program is offering rides to enjoy the fall foliage with various stops along the way. The 5310 grant is complete and the office is hoping to receive a grant for a minivan. The office is also working to establish a caregiver support group. There will be another Medicare Part D computer training in Viola in October. In collaboration with the Alzheimer's Alliance planning a dementia friendly training in September for local 4H clubs. Gordy's, a local grocery store, has closed its doors abruptly displacing many employees. The ADRC plans to reach out and offer any support possible to those employees. The office may do a radio ad and a letter to the employees through the company's human resources department to extend support. This is a best practice when there is a crisis like this in our communities. Transportation is also brainstorming where to take individuals who prefer to shop at a smaller store, as Walmart is overwhelming for some older adults.

Mauston: The first floor of the new building has been framed. The office was in a parade last week. Classes including: Driver Safety, Don't Mess with My Medicare, and Open Enrollment are all coming up. The ADRC is partnering with community members to throw a farm fest, inviting local growers and producers in the community with the goal of bringing in WIC families and Farmers Market Vouchers. The event will include a meet and greet. Event will take place Sunday, September 10th 2017.

Baraboo: There are Part D clinics set for mid October through early December. The Transportation grant was just submitted and the office is also applying to get a wheelchair accessible van. The Powerful Tools for Caregivers course is now complete. The Nutrition Program is hoping to receive a grant to bring in a restaurant model for breakfast at the Round Barn to help increase participation.

PdC: Staff reclassifications require a 30% increase in duties in order to change staff classifications per labor attorney. The simple truth staff were not put in the correct classification to begin with. The degree required by contract should be considered in the classification. This puts us at a bit of a standstill but we are still exploring how this can be accomplished.

Citizen Comments: None

Next meeting date: September 22, 2017

Other Discussion and Suggested items for Next Agenda:

Motion to put a commitment to remain a region agenda item.

Adjourn: Motion by Marie Rakow, second by Donald Seep to adjourn the meeting. Meeting adjourned at 11:12 a.m.

Respectfully Submitted,
Ingrid Kovars
Administrative Secretary