

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 9:30 a.m., Friday, September 16, 2016 in Conference Room A&B of the Health & Human Services Building at 221 W Seminary St, Richland Center, WI.

**Members Present:** Vern Demers, Marie Rakow, Lane Delaney, Don Stirling, Elling Jones, Andrea Lombard, Bette Smart, Donna McGinley, Belinda Granger, Becky Hovde,

**Members Absent:** Donald Seep, Ken Schnieder.

**Others Present:** Susan Blodgett, Jeanne Christie, Roxanne Klubertanz-Gerber, Char Norberg, Becky Dahl, Ingrid Kovars

The meeting was called to order by Board Chairperson, Vern Demers, at 9:30 am.

**Approval Agenda and Posting:** Motion by Marie Rakow, second by Elling Jones to approve the agenda and proper posting. Motion carried.

**Approval of Minutes:** Motion by Andrea Lombard, second by Marie Rakow to approve the minutes of the August 26, 2016 meeting. Motion carried.

#### **Citizen Comments**

None

#### **Regional budget**

Becky Dahl presented the budget. There will be a tight surplus this year so the region will scale back on additional project spending until the end of the year. Discussion on funding sources and distribution to the four offices. Discussion on time reporting and how it affects the budget as well as the different demographics that affect time reporting.

#### **Home Visit Safety Policy Review and Approval**

Becky Dahl explained the policy review process and gave a summary of the Home Visit Safety Policy. Discussion on the importance of home visits in our region. Discussion of the importance of personal safety when on home visits. A major point of this policy is to make staff confident that if they enter an unsafe or uncomfortable situation they need to simply leave. The purpose of this policy is that staff safety comes first. Motion by Marie Rakow, second by Donna McGinley to approve the Home Visit Safety Policy. Motion Carried.

#### **Analytical Insights, Dr. Flowers 2016 Research**

To be discussed at a later date.

#### **2016 Contract Compliance Plan – Business Plan**

The 2016 Business Plan template has been finalized. This will be completed by the Regional Office. Becky Dahl gave a review of the business plan. This business plan will compare the demographics we serve with the area demographics to help show what percent of the population we are reaching and give opportunities to reach those we are not currently serving. The regional office will look at the data in the tables and complete the narrative section. These will be turned in to the Office of Resource Center Development (ORCD) who will take the

suggestions in the narrative sections into consideration for program development. ORCD will not be comparing finances of each individual ADRC to how it stacks up with others in the state.

### **Board Education: ADRC's Welcome All**

Becky Dahl reviewed the symbols the ADRC of Eagle Country has posted in every office. Hearing Loops and the importance of their use as well as making people who may need to use one aware of their presence in the ADRCs by posting the hearing loop symbol. The Purple Angel to symbolize a Dementia Friendly trained staff make anyone with memory loss and their caregivers aware that the staff are welcoming, supportive and understanding of those with memory loss. Equal Rights symbol represents the Lesbian, Gay, Bisexual, Transgender, and/or Queer (LGBTQ) community equality. There is a rising need to reach out to the LGBTQ community, specifically the elderly population. The symbol symbolizes an office that is comfortable and safe to those with these lifestyles. Viewing of the Gen Silent trailer. The trailer discussed the fear and distrust elders in this population feel going into institutional care or seeking help in the community. Discussion on the Equal Rights sign.

### **Regional Statewide Advocacy Actions**

Money Follows the Person (MFP) was discussed as a funding source. MFP funding is provided when a person in the nursing home is provided with home based services options. MFP funding is due to expire at the end of September unless congress acts to continue funding. A letter has been drafted to request to our legislators that they support the continued funding for MFP funding. **Motion by Donna McGinley, second by Lane Delaney to approve and send the letter to legislators. Motion Carried.**

### **Summarize Regional Updates – Office Managers:**

**RC:** The office held a train the trainer meeting and already has a business who has earned a Purple Angel. Opportunities to have a satellite office in Viola as well as a Stepping On class in Viola are being explored.

**Mauston:** The office has done a lot of outreach during the summer. The office is now working on setting up panel discussions with police departments to discuss who the ADRC is, services, and how to support the community as well as inmates. There are caregiver and a ladies night outreach events later this month. Discussion on further development of the caregiver coalition.

**PdC:** Stepping On has started. The office has expanded and now has space for a meeting room. The office is now fully staffed. Staff have been going to a lot of continuing training. Office will participate in an end of life and aging event. Senior Expo will be at the end of September.

**Baraboo:** There is a new Nutrition Coordinator. There is a new billing position that has already been filled. Mental health training offered in PdC was utilized in August. The office took over the grandparents as caregivers support group. They are also holding a support group event to discuss difficult conversations caregivers need to have.

**Citizen Comments:** none

**Next meeting date:** October 28, 2016

### **Other Discussion and Suggested items for Next Agenda:**

Advocacy award and team building amongst ADRC directors was discussed.

**Adjourn:** **Motion by Marie Rakow, second by Bette Smart to adjourn the meeting. Meeting adjourned at 11:26a.m.**

Respectfully Submitted,  
Ingrid Kovars  
Administrative Secretary