

Minutes
ADRC of Eagle Country Governance Board Meeting
May 27, 2016

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 9:30 a.m., Friday, May 27, 2016 in Conference Room A&B of the Health & Human Services Building at 221 W Seminary St, Richland Center, WI.

Members Present: Elling Jones, Vern Demers, Lane Delaney, Marie Rakow, Bette Smart, Donna McGinley, Belinda Granger, Donald Seep

Members Absent:

Others Present: Roxanne Klubertanz-Gerber, Becky Dahl, Jeanne Christie, Susan Blodgett, Char Norberg, Ingrid Kovars

The meeting was called to order by Board Vice Chairperson, Vern Demers, at 9:30 am.

Approval Agenda and Posting: Motion by, Marie Rakow, second by Lane Delaney to approve the agenda and proper posting. Motion carried.

Approval of Minutes: Motion by Elling Jones, second by Marie Rakow to approve the minutes of the April 22, 2015 meeting. Motion carried.

Citizen Comments none

Welcome Belinda Granger, Representing Youth in Transition:

Welcome and introductions for Belinda Granger and welcome back to Elling Jones.

Board Membership

Letters of Interest – Representing Mental Health/Alcohol and Drug Addictions:

Andrea Lombard

Motion by Lane Delaney, second Donna McGinley to accept the letter of interest from Andrea Lombard and appoint her to the Governing Board. Motion carries.

Juneau County Board of Supervisor-Ken Schneider

Discussion on how members are appointed to committees in different counties. Motion by Donald Seep, second by Elling Jones to accept the appointment of Ken Schneider. Motion carries.

Sauk County Board of Supervisor – Becky Hovde

Motion by Lane Delaney, second by Donna McGinley to approve the appointment of Becky Hovde. Motion Carries.

Regional budget

Becky Dahl explained we are currently projected at a deficit which is due to the large amount of annual expenses this time of year. The business manager has explained this will level off soon and the budget will again show a surplus.

Updates on 2016 Regional Contract Compliance Plan

Approval: After Hours Appointment Policy

Becky Dahl reviewed the after hours policy. Clarification is needed on Saturday and Sunday hours: Saturday and Sunday also available by appointment. After hours are defined as

either two hours before or after regular office hours. It was discussed that after hours allowed by customer needs, staff availability, and manager approval. Managers to be able to identify an alternate staff for more availability. **Motion by Donald Seep, second by Lane Delaney to approve the policy with the changes discussed. Motion Carries.**

Approval: Telephone Protocol and Requirements Policy

Becky Dahl requested to postpone the approval of this policy due to a possible update of the phone requirements from the State. Becky Dahl spoke about the importance of warm transfers and the receptionist training in August that will include how to properly make warm transfers and customer service topics.

Regional and Statewide Advocacy Actions

There is an ADRC/Aging integration workgroup that Char Norberg has been participating. Becky Dahl explained integration of Aging and ADRC programs within an ADRC office. Aging & Disability Professionals Associating of WI currently plans to release the paper on June 2nd.

Board Education: Pinwheel Project

Char Norberg gave an update of the pinwheel project. This project will put one pinwheel in the lawn of a government building in each county to signify cases of elder abuse in the last year. Prairie du Chien is having a short program in the front of the building on June 15th. This is something the region plans to repeat every year.

Conference Opportunities for Board Members

Becky Dahl informed the board of two conferences taking place in WI Dells in the near future and offered board members to attend.

Summarize Regional Updates – Office Managers:

RC: Becky Dahl and Roxanne Klubertanz-Gerber were on the radio to raise awareness for dementia friendly communities and a stakeholder meeting scheduled in June. Stepping On will have 3 sessions this summer and fall. Stepping On is in partnership with Symons recreation complex.

PdC: The new Disability Benefit Specialist has started. There is also an Elder Benefit Specialist vacancy which will be advertized. The Dementia Friendly Communities committee will be drafting a grant to create a dementia friendly resource guide. The committee would also like to help with a senior fair with the focus on prevention and wellness at Hoffman Hall. The parks department will be partnering with the ADRC this summer in which the ADRC will provide transportation from senior living centers to concerts and fishing in the park. There will also be a new Crawford county representative appointed to this board at the June County Board Meeting.

Mauston: Partnership with Public Health for Strong Women, Strong Bones is coming to an end. The office is reaching out to get more income for evidence based programs. New part time staff to work on aging program and outreach. The ADRC will be doing a fair booth and designing t-shirts for this. The office will be rolling out the new outreach games. Caregiver coalition hasn't met in over a year and the first meeting will be held in June 23rd with stakeholders to develop a vision for the coalition.

Baraboo: The office has a new half time receptionist so the main receptionist can be pulled from the desk for other functions. A new Information & Assistance Specialist has started. Office has an intern who will be doing home delivered meal assessments, helping Information & Assistance Staff and will have a project. Finishing out Older Americans month and holding "get to know us" picnics. Susan gave an account of their live shooter training. New directional signs put up but front signage is still needed.

Citizen Comments: none

Next meeting date: June 24, 2016

Other Discussion and Suggested items for Next Agenda:

Board elections to come when more people are on the board. June or July.

Dementia Virtual Tour

Ho Chunk Nation clan mothers to do cultural competency training with the board and a few staff from each office.

Presentation from Care Wisconsin, ContinuUs, and IRIS.

Adjourn: Motion by Elling Jones, second by Donald Seep to adjourn the meeting. Meeting adjourned at 11:19a.m.

Respectfully Submitted,
Ingrid Kovars
Administrative Secretary