

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 9:30 a.m., Friday, April 22, 2016 in Conference Room A&B of the Health & Human Services Building at 221 W Seminary St, Richland Center, WI.

Members Present: Vern Demers, Lane Delaney, Donna McGinnley, Bette Smart, Marie Rakow, June Lerimo, Donald Seep.

Members Absent: None.

Others Present: Becky Dahl, Char Norberg, Roxanne Klubertanz-Gerber, Susan Blodgett, Ingrid Kovars,

The meeting was called to order by Board Vice Chairperson, Vern Demers, at 9:30 am.

Approval Agenda and Posting: Motion by Marie Rakow, second by Donna McGinnley to approve the agenda and proper posting. Motion carried.

Approval of Minutes: Motion by June Lerimo, second by Lane Delaney to approve the minutes of the March 18, 2015 meeting. Motion carried.

Citizen Comments: None.

Regional Budget Reports

Becky Dahl reported on the final 2015 budget. The year closed out with the exact \$50,000 that was set aside for the Mauston office. Becky Dahl discussed the progress being made to increase staff in the Mauston and Baraboo offices.

Board Membership – Letters of Interest

Becky Dahl recognized June Leirimo's last meeting. June has been on the board since 2008. Thank you June.

Becky Dahl presented a letter of interest from Elling Jones who was previously on the board as the Crawford County Board Supervisor Representative and would now like to represent Elders. Motion by Lane Delaney, second by Donna McGinnley to approve Elling Jones' letter of interest. Motion carried.

Updates on 2016 Regional Contract Compliance Plan

Becky Dahl presented the updates to the contract compliance plan. After a meeting with the Regional Quality Specialist (RQS), Diana Adamski, the following areas will need to come into compliance. Concrete plans for the Mauston office need to be included in the final contract compliance plan due May 1st. In the event they do not break ground until 2018 there may need to be a temporary move to be in compliance. Char Norberg gave an update on the office move regarding space, location, layout, and entrances/security. Clarification was made on reception area privacy in the contract. The RQS will tour the offices and help assess the needs. The receptionists will also be trained in their next training session this summer on how to encourage customers to keep registration details private. Independent living resources will be asked to tour the offices to assess for accessibility in all four offices. ADA standards and beyond will be assessed. Hours of operation will be assessed annually by a point in time customer survey. It

was discussed there is a need to survey those who leave after hours messages as well. An after hours appointments policy will be developed and marketing materials and website will include language that after hours appointments are available at customers request. A resource database must be posted to the website and updated annually. The homepage of each county website will now be allowed to have a direct link to the ADRC regional website. Local websites are to be basic information and the regional website will have the more robust information. Work to be done to the regional website. Signage is in compliance. Internal directional signage will be considered where needed. Phone systems are not yet in compliance. The region will be requesting funding in addition to the GPR to come into compliance because our money is better spent on staffing. The phone systems will need to be brought into compliance by the end of 2017. We will also be requesting additional funding for an additional I&A in the Baraboo office.

Studies/Reports Act 55 Senate Bill 21

Bureau of Aging and Disability Resources Moving

Board Discussion: Governing Board Report

Senate bill 21 was discussed. Act 55 states what studies are required for the ADRC. The role of the Governing Boards and the integrations of income maintenance are included. The Bureau of Aging and Disability Resources which the ADRC operates under will be moving from the Division of Long Term Care (LTC) to Public Health. LTC is turning into a Medicaid division. So moving away from LTC and into Public Health seems to be a better fit. There will be no changes on the local level just a state organization move which will be affective July 1st. There are discussions of the role of the ADRCs Governing Boards. Becky Dahl presented a document of suggested changes by ADRC directors to current statues regarding ADRC governing boards. The Department of Health Services will make recommendations to legislature by July 1st. Becky Dahl requested input on the suggested changes. The Board was very agreeable to suggested changes. Becky Dahl will supply the toll free number to participate in the statewide stakeholders call. **Motion by Donald Seep, second by Lane Delaney that language be included to convey the roles are collaborative/complimentary rather than duplicative in item #3. Motion Carried.**

Regional and Statewide Advocacy Actions

None.

Governors Proclamation: May 2016 ADRC Month

Becky Dahl reported the Governor has again declared in a proclamation that May is ADRC Month.

Board Education: Regional Office Annual Report

Becky Dahl presented the Regional office Annual Report. The hope is that board members can use this in their local boards to disburse information. Topics of contacts, unduplicated customers, home visits, long term care enrollments, customer demographics, monetary impact of benefit specialists, advocacy, regional trainings, process improvement project, success stories and unmet needs, dementia friendly communities are contained in the annual report.

Summarize Regional Updates – Office Managers:

RC: new receptionist started, office now at full staff. Dementia friendly activities over the next few months including radio spots and stakeholders meeting. The office has been doing a lot of outreach.

Mauston: there will be all new board of supervisors representation on the local committee. Restarting the caregiver coalition and looking at stakeholders to hold a meeting has been a focus. Dementia resources are being established.

Baraboo: the office has experienced a 53% increase from the same quarter last year. A new I&A has been hired to replace a recent vacancy. Volunteer breakfast and Dementia friendly communities moving forward. Staff will be trained and ADRC receiving the Dementia Friendly Business Purple Angel. The building will have active shooter training. Prairie du Chien will be having this training as well.

Regional: Becky Dahl has been visiting nursing homes with staff again this year. A topic of discussion this year is state recovery and asset assessments when one spouse is going into the nursing home and one is staying at home who can retain money and the sooner this assessment is done the more money can be saved. Being able to go on these visits and have these discussions and serve as a resource to nursing homes is a great function of the ADRC.

Citizen Comments: President Obama resigned the older Americans act. The affordable care act was discussed.

Next meeting date: May 27, 2016.

Other Discussion and Suggested items for Next Agenda:

The affordable care act was discussed, Donald Seep to look for information.

Adjourn: Motion by Marie Rakow, second by June Lerimo to adjourn the meeting. Meeting adjourned at 11:13a.m.

Respectfully Submitted,
Ingrid Kovars
Administrative Secretary