

Updated July 2022

**Please Note:** Individuals are added and removed from this list frequently. Please call the ADRC for an updated copy if your list is more than 2-3 months old.



**\*\*\*The ADRC does NOT recommend any of these individuals over another\*\*\***

505 Broadway  
Baraboo, WI 53913  
(608)355-3289

**A Helping Hand At Home**  
Contact Marina Wittmann, Helping Hand Coordinator  
(608)355-3289

## Updated July 2022

This list includes individuals who are willing to provide help with indoor chores, outdoor chores, and respite care. Criminal background checks from the Department of Justice website are conducted and workers are interviewed by the Helping Hand Coordinator. Civil cases are not screened. You may check civil cases on the Wisconsin Circuit Courts website: <https://wcca.wicourts.gov/index.xsl> as the ADRC does not examine civil cases – just criminal. The workers included on the “A Helping Hand at Home” list are NOT employed NOR supervised by the ADRC.

**How to Hire a Worker** – some things to keep in mind as you decide who to hire as a ‘helping hand’

- 1) **Trust your instincts!** Remember that this person will be coming into your home and you should never feel unsafe.
- 2) **Make a list.** Develop a list of exactly what jobs you want and an idea of how much you are willing to pay the individual.
- 3) **Start with a telephone interview.** Describe the jobs you have in mind and be clear about your expectations. Ask about hours and wages. Also, ask if there will be any extra costs (like mileage or gas). Ask them about their previous job experiences. During the call, do **NOT** give too much personal information – like your last name or address.
  - a. If you don’t think the individual is a good fit for you, it is NOT necessary to schedule a face-to-face interview.
  - b. If you are unable to get in contact with somebody on the list, please call the ADRC and let us know who you cannot get ahold of – we will do our best to determine why they cannot be reached.
- 4) **Schedule a time to interview.** It can be a good idea to have someone with you (like a neighbor or family member) with you during the interview. They will make you feel more comfortable and will be able to give you their perspective.
- 5) **The Interview.** Before the interview, make a list of questions. Here are some sample questions:
  - What days and hours are you available?
  - What is your experience?
  - What is your current employment situation?
  - How flexible is your schedule?
  - What kinds of special training, if any, have you had?
  - What are your salary requirements? Is it negotiable?
  - Would you ever have any occasion to bring someone with you?
  - Would you agree to a trial period?
  - What do you like about this type of work?
  - Do you have reliable transportation?
  - What if you can’t be here at the agreed time?

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Some **signs of a problem** include:

- The assigned work is not done
- The worker comes late and/or leaves early
- The worker does not show up on agreed time/day
- The worker stays longer than the agreed amount of work time
- Personal items are missing from your home
- You do not feel comfortable with the worker

**If at any time you feel unsafe or uncomfortable, please contact the ADRC and we can help resolve the problem. (608)355-3289**

### **PLEASE NOTE:**

- To protect individuals on oxygen or have other respiratory conditions, the list now includes if the worker or someone in their household smokes. This information is found in their listing.
- If you come across any of our Helping Hands workers who say that they are no longer participating in the program, please contact Marina Wittmann at the ADRC at (608)355-3289.
- Attached at the end of this list is a “Service Agreement”. Feel free to use this to ensure you and your worker are on the same page as far as work, wage, hours, and payment.
- NEW!!! You will now see a date next to each worker’s name (for example 3/2013). This is the date the worker joined the Helping Hands at Home listing.
- **COVID/Other Vaccine Precautions: The ADRC encourages you to ask and view Helping Hands at Home workers vaccination status (COVID/Flu/etc.). It is up to you who is hiring the worker to ask these questions.**
- Other homecare agencies to contact if you cannot find a HH@H worker:
  - [www.care.com](http://www.care.com)
  - [www.respitecarewi.org](http://www.respitecarewi.org)

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## Baraboo

Worker	Tasks
<b>Braun, Jenna</b> (12/2020) (608)402-5578 <a href="mailto:Msjmb1986@gmail.com">Msjmb1986@gmail.com</a>	Snow shoveling - sidewalks/driveways; cleaning house: mop, dust, sweep, dishes, bathrooms, laundry, run errands/grocery shopping; dog walking, cat friendly; <i>household member smokes</i>
<b>Choate, Deborah</b> (3/2019) (608)963-4373	Laundry, dishes, shopping, transportation to doctor appointments
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Curalli, Vicky</b> (3/2014) (608)254-7689 (608)844-0003	Light cleaning, personal cares, shopping, doctor visits
<b>Ellis, Terri</b> (3/2017) (608)459-5630	Meal prep, light housekeeping, errands; no heavy lifting, no pet cleanup, no smokers please
<b>Laughnan, Galiya</b> (7/2019) (608)356-2359	Assist with daily living skills, bathing, cooking, laundry, light housecleaning, transportation to doctor appointments, grocery shopping; no lifting please; leave a message if she doesn't answer
<b>Thomas, April</b> (5/2021) (608) 495-2943	Light cleaning, laundry, meal prep, companionship, light care – help bathing if client is able to help
<b>Vander Wegen, Jean</b> (7/2020) (608)355-0037	Provide companionship, bathing, pet care, cleaning, and some cooking, feeding assistance if needed; no heavy lifting please; prefer 2 hours a day
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical
<b>Zeman, David</b> (10/2019) (608)356-0707	Carpentry, plumbing, some electrical, small home jobs

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### Hill Point / Lime Ridge

Worker	Tasks
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical

### La Valle / Ironton

Worker	Tasks
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Drews, Christina</b> (8/2021) (608)408-7171	Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers
<b>Ray, Michael</b> (6/2020) (608)985-8229	Lawn care – mowing, yard work, gardening
<b>Rufenacht, Nancy</b> (3/2021) (608)495-9411	Cooking, cleaning, showering, general respite/breaks, transportation
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical

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### Loganville

Worker	Tasks
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Drews, Christina</b> (8/2021) (608)408-7171	Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers
<b>Rufenacht, Nancy</b> (3/2021) (608)495-9411	Cooking, cleaning, showering, general respite/breaks, transportation
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical

### Merrimac

Worker	Tasks
<b>Stoffels, Dorene</b> (5/2018) (608)643-4990 (c)	Companionship, personal cares, light housecleaning, laundry, shopping for items

### Plain

Worker	Tasks
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Ellis, Terri</b> (3/2017) (608)459-5630	Meal prep, light housekeeping, errands; no heavy lifting, no pet cleanup, no smokers please

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## Reedsburg

Worker	Tasks
<b>Burgess, Eva</b> (3/2017) (608)495-0319	Companionship, cooking, errands, exercise, laundry, pet care, shopping, dispense meds, transportation to appts. CNA cares
<b>Choate, Deborah</b> (3/2019) (608)963-4373	Laundry, dishes, shopping, transportation to doctor appointments
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Curalli, Vicky</b> (3/2014) (608)254-7689 or (608)844-0003	Light cleaning, personal cares, shopping, doctor visits
<b>Drews, Christina</b> (8/2021) (608)408-7171	Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers
<b>Rufenacht, Nancy</b> (3/2021) (608)495-9411	Cooking, cleaning, showering, general respite/breaks, transportation
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical

## Rock Springs / North Freedom

Worker	Tasks
<b>Burgess, Eva</b> (3/2017) (608)495-0319	Companionship, cooking, errands, exercise, laundry, pet care, shopping, dispense meds, transportation to appts. CNA cares
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Drews, Christina</b> (8/2021) (608)408-7171	Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers
<b>Rufenacht, Nancy</b> (3/2021) (608)495-9411	Cooking, cleaning, showering, general respite/breaks, transportation
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical

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**Sauk City / Prairie du Sac**

Worker	Tasks
<b>Choate, Deborah</b> (3/2019) (608)963-4373	Laundry, dishes, shopping, transportation to doctor appointments
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Ellis, Terri</b> (3/2017) (608)459-5630	Meal prep, light housekeeping, errands; no heavy lifting, no pet cleanup, no smokers please
<b>Gutwiler, LeAnn</b> (4/2017) (608)643-0016 (h)	Light housekeeping, laundry, cooking, baking, errands, spring cleaning, companionship
<b>Stoffels, Dorene</b> (5/2018) (608)643-4990 (c)	Companionship, personal cares, light housecleaning, laundry, shopping for items
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical
<b>Zeman, David</b> (10/2019) (608)356-0707	Carpentry, plumbing, some electrical, small home jobs

**Spring Green/Lone Rock**

Worker	Tasks
<b>Clary, Chad</b> (2/2021) (608)963-5015	Fully insured for lawn care, weed whacking; using professional mulching mowers so no clippings left
<b>Ellis, Terri</b> (3/2017) (608)459-5630	Meal prep, light housekeeping, errands; no heavy lifting, no pet cleanup, no smokers please



**Updated July 2022**  
**Wisconsin Dells / Lake Delton**

Worker	Tasks
<b>Braun, Jenna</b> (12/2020) (608)402-5578 <a href="mailto:Msjmb1986@gmail.com">Msjmb1986@gmail.com</a>	Snow shoveling - sidewalks/driveways; cleaning house: mop, dust, sweep, dishes, bathrooms, laundry, run errands/grocery shopping; dog walking, cat friendly; <i>household member smokes</i>
<b>Curalli, Vicky</b> (3/2014) (608)254-7689 or (608)844-0003	Light cleaning, personal cares, shopping, doctor visits
<b>Hollett, Janice</b> (1/2022) (608)432-4111 <a href="mailto:Janhollett1@gmail.com">Janhollett1@gmail.com</a>	Companionship for care recipient while caregiver is away on a short break; minimum 2 hours Dementia Friendly Trained
<b>Thomas, April</b> (5/2021) (608) 495-2943	Light cleaning, laundry, meal prep, companionship, light care – help bathing if client is able to help
<b>Von Behren, Daniel</b> (8/2021) (608)963-0591	Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical
<b>Zeman, David</b> (10/2019) (608)356-0707	Carpentry, plumbing, some electrical, small home jobs

Updated 7.5.22

# Service Agreement

This service agreement is between

\_\_\_\_\_ and \_\_\_\_\_  
(worker) (client)  
on this date \_\_\_\_\_.

## Services Provided

- This worker agrees to perform the following tasks for this client: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.
- This worker and client agree the work will be completed on (i.e. first Monday of each month): \_\_\_\_\_  
\_\_\_\_\_.

## Payment

- The worker will charge a fee of \_\_\_\_\_ per \_\_\_\_\_ (job/hour).
- This worker and client agree that this worker will be paid (i.e. on the date of service, monthly): \_\_\_\_\_.

## Nonpayment

- If the client for any reason does not pay the worker, this worker will (i.e. terminate services, put services on hold until payment): \_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
(worker) \_\_\_\_\_ (client)  
\_\_\_\_\_  
(date) \_\_\_\_\_ (date)

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