

Updated October 2021

Please Note: Individuals are added and removed from this list frequently. Please call the ADRC for an updated copy if your list is more than 2-3 months old.



*****The ADRC does NOT recommend any of these individuals over another*****

505 Broadway
Baraboo, WI 53913
(608)355-3289

A Helping Hand At Home
Contact Marina Wittmann, Helping Hand Coordinator
(608)355-3289

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This list includes individuals who are willing to provide help with indoor chores, outdoor chores, and respite care. Criminal background checks from the Department of Justice website are conducted and workers are interviewed by the Helping Hand Coordinator. Civil cases are not screened. You may check civil cases on the Wisconsin Circuit Courts website: <https://wcca.wicourts.gov/index.xsl> as the ADRC does not examine civil cases – just criminal. The workers included on the “A Helping Hand at Home” list are NOT employed NOR supervised by the ADRC.

How to Hire a Worker – some things to keep in mind as you decide who to hire as a ‘helping hand’

- 1) **Trust your instincts!** Remember that this person will be coming into your home and you should never feel unsafe.
- 2) **Make a list.** Develop a list of exactly what jobs you want and an idea of how much you are willing to pay the individual.
- 3) **Start with a telephone interview.** Describe the jobs you have in mind and be clear about your expectations. Ask about hours and wages. Also, ask if there will be any extra costs (like mileage or gas). Ask them about their previous job experiences. During the call, do **NOT** give too much personal information – like your last name or address.
 - a. If you don’t think the individual is a good fit for you, it is NOT necessary to schedule a face-to-face interview.
 - b. If you are unable to get in contact with somebody on the list, please call the ADRC and let us know who you cannot get ahold of – we will do our best to determine why they cannot be reached.
- 4) **Schedule a time to interview.** It can be a good idea to have someone with you (like a neighbor or family member) with you during the interview. They will make you feel more comfortable and will be able to give you their perspective.
- 5) **The Interview.** Before the interview, make a list of questions. Here are some sample questions:
 - What days and hours are you available?
 - What is your experience?
 - What is your current employment situation?
 - How flexible is your schedule?
 - What kinds of special training, if any, have you had?
 - What are your salary requirements? Is it negotiable?
 - Would you ever have any occasion to bring someone with you?
 - Would you agree to a trial period?
 - What do you like about this type of work?
 - Do you have reliable transportation?
 - What if you can’t be here at the agreed time?

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Some **signs of a problem** include:

- The assigned work is not done
- The worker comes late and/or leaves early
- The worker does not show up on agreed time/day
- The worker stays longer than the agreed amount of work time
- Personal items are missing from your home
- You do not feel comfortable with the worker

If at any time you feel unsafe or uncomfortable, please contact the ADRC and we can help resolve the problem. (608)355-3289

PLEASE NOTE:

- To protect individuals on oxygen or have other respiratory conditions, the list now includes if the worker or someone in their household smokes. This information is found in their listing.
- If you come across any of our Helping Hands workers who state that they are no longer participating in the program, please contact Marina Wittmann at the ADRC at (608)355-3289.
- Attached at the end of this list is a “Service Agreement”. Feel free to use this to ensure you and your worker are on the same page as far as work, wage, hours, and payment. All workers are aware of this agreement.
- **NEW!!! You will now see a date next to each worker’s name (for example 3/2013). This is the date the worker joined the Helping Hands at Home listing.**

Updated October 2021

Baraboo

| Worker | Tasks |
|--|--|
| Bell-Ellis, Terri (3/2017) (608)459-5630 | Bathing assistance, showers, meal prep, light housekeeping, errands |
| Braun, Jenna (12/2020) (608)402-5578 | Shoveling sidewalks/driveways; cleaning house: mop, dust, sweep, clean bathrooms, laundry, run errands, pick up mail, dishes; <i>household member smokes</i> |
| Burgess, Eva (3/2017) (608)495-0319 | Companionship, cooking, errands, exercise, laundry, pet care, shopping, dispense meds, transportation to appts. CNA cares |
| Choate, Deborah (2/2021) (608)963-4373 | Light housework, assisting with showers, taking to appointments/store Available for overnights on Mondays, Wednesdays and Thursdays; no weekends |
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Curalli, Vicky (3/2014) (608)254-7689 (608)844-0003 | Light housekeeping, grocery shopping, transporting to doctor appointments, general care |
| Freed, Patrick (3/2021) (608)434-0070 | Cleaning Services: vacuuming, dusting, mopping floors, bathrooms, on-site laundry help |
| Laughnan, Galiya (608)356-2359 | Assist with daily living skills, bathing, cooking, laundry, light housecleaning, transportation to doctor appointments, grocery shopping; no lifting please; leave a message if she doesn't answer |
| Price, Robert (2/2020) (608)737-1047 | Cleaning, lawn work, labor (moving stuff, etc.), running errands; open to any type of household maintenance that isn't larger scale |
| Quinn, Darla (10/2017) (608)963-9962 (c) | Available for overnights; showers, laundry, light housekeeping, errands, transportation to appointments |

Baraboo continued on next page...

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Continued...Baraboo

| Worker | Tasks |
|---|--|
| Thomas, April (5/2021) (608) 495-2943 | Light cleaning, laundry, run errands including taking client on outings to local stores and local places, dog walking, companionship, passing meds, simple bathing & dressing. Looking to work with clients only weekday evenings, nights and will do some over nights if needed. No weekends. |
| Vander Wegen, Jean (7/2020) (608)355-0037 | Can assist with bathing, toileting; housework, cleaning and cooking; and companionship |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |
| Wittman, Susan (10/2021) (608)219-0255 | Light housekeeping, laundry, cooking, general care, grocery shopping, errands, transportation to doctor appointments |
| Zeman, David (10/2019) (608)356-0707 | Carpentry, plumbing, some electrical, small home jobs |

Dodgeville

| Worker | Tasks |
|--|---|
| Bell-Ellis, Terri (3/2017) (608)459-5630 | Bathing assistance, showers, meal prep, light housekeeping, errands |

Hill Point / Lime Ridge

| Worker | Tasks |
|---|--|
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |

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La Valle / Ironton

| Worker | Tasks |
|---|---|
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Drews, Christina (8/2021) (608)408-7171 | Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers |
| Ray, Michael (6/2020) (608)985-8229 | Lawn care – mowing, yard work, gardening |
| Rufenacht, Nancy (3/2021) (608)495-9411 | Cooking, cleaning, showering, general respite/breaks, transportation |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |

Loganville

| Worker | Tasks |
|---|---|
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Drews, Christina (8/2021) (608)408-7171 | Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers |
| Leake, Randall (12/2020) (608)434-1735 | Plowing and shoveling snow |
| Rufenacht, Nancy (3/2021) (608)495-9411 | Cooking, cleaning, showering, general respite/breaks, transportation |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |

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Merrimac

| Worker | Tasks |
|---|---|
| Quinn, Darla (10/2017) (608)963-9962 (c) | Available for overnights; showers, laundry, light housekeeping, errands, transportation to appointments |
| Stoffels, Dorene (5/2018) (608)643-4990 (c) | Companionship, personal cares, light housecleaning, laundry, shopping for items |

Plain

| Worker | Tasks |
|--|--|
| Bell-Ellis, Terri (3/2017) (608)459-5630 | Bathing assistance, showers, meal prep, light housekeeping, errands |
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |

Updated October 2021
Reedsburg

| Worker | Tasks |
|--|---|
| Burgess, Eva (3/2017) (608)495-0319 | Companionship, cooking, errands, exercise, laundry, pet care, shopping, dispense meds, transportation to appts. CNA cares |
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Curalli, Vicky (3/2014) (608)254-7689 or (608)844-0003 | Light housekeeping, grocery shopping, transporting to doctor appointments, general care |
| Drews, Christina (8/2021) (608)408-7171 | Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers |
| Freed, Patrick (3/2021) (608)434-0070 | Cleaning Services: vacuuming, dusting, mopping floors, bathrooms, on-site laundry help |
| Leake, Randall (12/2020) (608)434-1735 | Plowing and shoveling snow |
| Price, Robert (2/2020) (608)737-1047 | Cleaning, lawn work, labor (moving stuff, etc.), running errands; open to any type of household maintenance that isn't larger scale |
| Rufenacht, Nancy (3/2021) (608)495-9411 | Cooking, cleaning, showering, general respite/breaks, transportation |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |
| Wittman, Susan (10/2021) (608)219-0255 | Light housekeeping, laundry, cooking, general care, grocery shopping, errands, transportation to doctor appointments |

Updated October 2021

Rock Springs / North Freedom

| Worker | Tasks |
|---|---|
| Burgess, Eva (3/2017) (608)495-0319 | Companionship, cooking, errands, exercise, laundry, pet care, shopping, dispense meds, transportation to appts. CNA cares |
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Drews, Christina (8/2021) (608)408-7171 | Companionship, meal prep, cooking, housekeeping, shopping, appointments, some personal cares, medication, laundry, pet care; please no lifting or transfers |
| Freed, Patrick (3/2021) (608)434-0070 | Cleaning Services: vacuuming, dusting, mopping floors, bathrooms, on-site laundry help |
| Leake, Randall (12/2020) (608)434-1735 | Plowing and shoveling snow |
| Price, Robert (2/2020) (608)737-1047 | Cleaning, lawn work, labor (moving stuff, etc.), running errands; open to any type of household maintenance that isn't larger scale |
| Quinn, Darla (10/2017) (608)963-9962 (c) | Available for overnights; showers, laundry, light housekeeping, errands, transportation to appointments |
| Rufenacht, Nancy (3/2021) (608)495-9411 | Cooking, cleaning, showering, general respite/breaks, transportation |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |
| Wittman, Susan (10/2021) (608)219-0255 | Light housekeeping, laundry, cooking, general care, grocery shopping, errands, transportation to doctor appointments |

Updated October 2021
Spring Green/Lone Rock

| Worker | Tasks |
|--|--|
| Bell-Ellis, Terri (3/2017) (608)459-5630 | Bathing assistance, showers, meal prep, light housekeeping, errands |
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |

Sauk City / Prairie du Sac

| Worker | Tasks |
|---|---|
| Bell-Ellis, Terri (3/2017) (608)459-5630 | Bathing assistance, showers, meal prep, light housekeeping, errands |
| Choate, Deborah (2/2021) (608)963-4373 | Light housework, assisting with showers, taking to appointments/store Available for overnights on Mondays, Wednesdays and Thursdays; no weekends |
| Clary, Chad (2/2021) (608)963-5015 | Fully insured for lawn care, weed whacking and small landscaping projects; using professional mulching mowers so no clippings left |
| Gutwiler, LeAnn (4/2017) (608)643-0016 (h) | Light housekeeping, laundry, cooking, baking, errands, spring cleaning, companionship |
| Quinn, Darla (10/2017) (608)963-9962 (c) | Available for overnights; showers, laundry, light housekeeping, errands, transportation to appointments |
| Stoffels, Dorene (5/2018) (608)643-4990 (c) | Companionship, personal cares, light housecleaning, laundry, shopping for items |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |
| Zeman, David (10/2019) (608)356-0707 | Carpentry, plumbing, some electrical, small home jobs |

Updated October 2021
Wisconsin Dells / Lake Delton

| Worker | Tasks |
|--|--|
| Braun, Jenna (12/2020) (608)402-5578 | Shoveling sidewalks/driveways; cleaning house: mop, dust, sweep, clean bathrooms, laundry, run errands, pick up mail, dishes; <i>household member smokes</i> |
| Choate, Deborah (2/2021) (608)963-4373 | Light housework, assisting with showers, taking to appointments/store Available for overnights on Mondays, Wednesdays and Thursdays; no weekends |
| Curalli, Vicky (3/2014) (608)254-7689 (h) (608)844-0003 (c) | Light housekeeping, grocery shopping, transporting to doctor appointments, general care |
| Freed, Patrick (3/2021) (608)434-0070 | Cleaning Services: vacuuming, dusting, mopping floors, bathrooms, on-site laundry help |
| Price, Robert (2/2020) (608)737-1047 | Cleaning, lawn work, labor (moving stuff, etc.), running errands; open to any type of household maintenance that isn't larger scale |
| Quinn, Darla (10/2017) (608)963-9962 (c) | Available for overnights; showers, laundry, light housekeeping, errands, transportation to appointments |
| Thomas, April (5/2021) (608) 495-2943 | Light cleaning, laundry, run errands including taking client on outings to local stores and local places, dog walking, companionship, passing meds, simple bathing & dressing. Looking to work with clients only weekday evenings, nights & will do some over nights if needed. No weekends. |
| Von Behren, Daniel (8/2021) (608)963-0591 | Landscaping, mowing, cleaning, light plumbing, carpentry, some electrical |
| Wittman, Susan (10/2021) (608)219-0255 | Light housekeeping, laundry, cooking, general care, grocery shopping, errands, transportation to doctor appointments |
| Zeman, David (10/2019) (608)356-0707 | Carpentry, plumbing, some electrical, small home jobs |

Updated 10.19.21

Service Agreement

This service agreement is between

_____ and _____
(worker) (client)
on this date _____.

Services Provided

- This worker agrees to perform the following tasks for this client: _____

_____.
- This worker and client agree the work will be completed on (i.e. first Monday of each month): _____
_____.

Payment

- The worker will charge a fee of _____ per _____ (job/hour).
- This worker and client agree that this worker will be paid (i.e. on the date of service, monthly): _____.

Nonpayment

- If the client for any reason does not pay the worker, this worker will (i.e. terminate services, put services on hold until payment): _____
_____.

(worker) _____ (client)

(date) _____ (date)

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