

Minutes
ADRC of Eagle Country Governance Board Meeting
April 24, 2020

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 10:00 a.m., Friday, April 24, 2020 through video or phone call via Zoom. This meeting can be attended by dialing 1-312-626-6799 and using meeting ID: 928 2696 5363 when prompted.

Members Present: Elling Jones, Marie Rakow, Kerry Severson, Bette Smart, Judy Ellington, Donna McGinley, Belinda Granger, Jack Jasinski, Terry Wolkowski, Donald Stirling

Members Absent:

Others Present: John Grothjan, Roby Fuller, Roxanne Klubertanz-Gerber, Char Norberg, Susan Blodgett, Ingrid Kovars.

The meeting was called to order by Board Chairperson, Bette Smart, at 10:00 am.

Quorum notification in regard to official business

Motion by Jack Jasinski, second by Donald Stirling to change the governing board bylaws to make a quorum the majority of filled seats. Motion carried.

Approval Agenda and Posting: Motion by Marie Rakow, second by Belinda Granger to approve the agenda and proper posting. Motion carried.

Approval of Minutes: Motion by Jack Jasinski, second by Elling Jones to approve the minutes of the February 28, 2020 Meeting. Motion carried.

Citizen Comments:

Welcome and Update on Transition from John Grothjan

John Grothjan reported on the training and team building transitional period he has had since beginning.

Advocacy Updates

The Guardianship Training Bill discussed in the past does not seem to have moved forward.

The bill regarding CNA training hours has been amended during the pandemic to decrease training to the Federal standard of 75 hours. We are not sure at this time if it will stay at 75 permanently or if it will go back to 120 hours when the state of emergency is over. We would like to draft a letter encouraging the hours to go back to 120 hours after the state of emergency is over.

Regional Budget Report

Approve Regional Office, Dementia Care Specialist Expense Sheets

John Grothjan presented the Regional Office and DCS expenses. Handout included.

Motion by Jack Jasinski, second by Kerry Severson to approve the February and March 2020 Regional Office expenses. Motion Carried.

Motion by Jack Jasinski, second by Kerry Severson to approve the February and March 2020 Dementia Care Specialist expenses. Motion Carried

Regional and Office Updates – Written Summaries

Handout included.

Baraboo – The building closed to public and all non-essential staff. 250 meals per week added in the last 5 weeks. Staff are anxious about making decisions with customers without face to face meetings.

Mauston – Staff are rotating working from home and in the office. Rapidly changing nutrition options to have drive-up/pickup meal. Office focusing on outreach to alert the public the ADRC is still able to help over the phone. Transportation program decreasing.

Prairie du Chien – Limited staff in the office with most working remotely from home. Home delivered meals have significantly increased. Frozen meals being delivered one a week and hot meals will start to deliver May 4 again. Nutrition carry out option with a local restaurant will also begin May 4. Transportation continues with limited people per trip to maintain social distancing. Expanded newsletter coverage in May including a survey with an incentive contest to get feedback participation.

Richland Center – Changes in how calls come in. Some staff working in the office daily and some rotating to work remotely from home. Home delivered meals are staying frozen through May and I&A staff are helping with assessment. Transportation doing medically required meals and starting a meal delivery service where customers call in their order to the store and drivers will pick up and deliver those orders. Outreach in the newspaper to alert the public the ADRC is still available to help by phone.

Regional update – Gina Laack, Dementia Care Specialist, is working with the offices to create a bag of goodies for caregivers we've worked with in our offices. Looking at the Governor's Badger Bounce Back plan and what it means for reopening. We recognize that our target demographic will more than likely remain at home longer and we are brainstorming how to continue to serve our customers remotely. Thank you to Donna McGinley who's term will expire after this meeting. You have been a great addition to our board and you will be missed.

Next meeting date:

May 22, 2020 10:00AM via Zoom, unless notified otherwise
Materials will be mailed out for those on the phone.

Other Discussion and Suggested items for Next Agenda:

Dashboard report from 2019
Updated bylaws
2019 Fiscal – invite Lori Chipman
CNA hours letter to legislators.

Adjourn: Motion by Jack Jasinski, second by Marie Rakow to adjourn the meeting. Meeting adjourned at 11:03 a.m.

Respectfully Submitted,
Ingrid Kovars
Regional Quality Coordinator

Reviewed by John Grothjan: 4/24/2020